



REGULAR CITY COUNCIL MEETING

Tuesday, December 12, 2023 at 5:30 p.m.

A G E N D A

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Carrizo Springs will be held Tuesday, December 12, 2023 at 5:30 p.m. at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 for discussing matters incident and related to the City of Carrizo Springs. The following items will be discussed, to-wit:

CALL THE MEETING TO ORDER

ROLL CALL & ESTABLISHMENT OF QUORUM

WELCOME & RECOGNITION OF GUESTS

PLEDGE OF ALLEGIANCE

CITIZEN'S COMMENTS

*Persons who desire to address the City of Carrizo Springs City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. **Public comment is limited to 3 minutes per speaker.** Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Carrizo Springs City Council cannot deliberate or take action on items not listed on the meeting agenda.*

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES
 - A. REGULAR SESSION - NOVEMBER 14, 2023
 - B. SPECIAL SESSION - NOVEMBER 17, 2023
 - C. SPECIAL SESSION - NOVEMBER 29, 2023

FINANCE DEPARTMENT

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE NOVEMBER 2023 ACCOUNTS PAYABLE
3. FINANCE DEPARTMENT
 - A. FINANCIAL ANALYSIS
 - B. DEPARTMENTAL EXPENDITURES

OLD BUSINESS

4. DISCUSSION AND APPROPRIATE ACTION REGARDING PROPOSING A SETTLEMENT TO TERMINATE GAS UTILITY SERVICES
 - A. MERCEDES PUENTE - 401 HEMPSTEAD
 - B. RICHARD BRAUNE - 905 SOUTH 5TH STREET
5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY OF CARRIZO SPRINGS PERSONNEL POLICY
6. DISCUSSION AND APPROPRIATE ACTION TO RATIFY THE CHANGE ORDER FOR THE CIVIC CENTER BALCONY DECK PROJECT

NEW BUSINESS

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CARRIZO SPRINGS HIGH SCHOOL ROTC SERVICE AGREEMENT FOR FIRE HYDRANT PROJECT
8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MARTINEZ SANTOS LAW FIRM, PLLC INVOICE FOR FRANCISCO R. PONCE VS. CITY OF CARRIZO SPRINGS
9. CONSIDERATION AND POSSIBLE ACTION TO APPROVE SALARY ADJUSTMENT FOR HR, GAS AND WATER DEPARTMENTS

RESOLUTION(S)

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 595 A RESOLUTION OF THE CITY OF CARRIZO SPRINGS, TEXAS AUTHORIZING PARTICIPATION WITH THE CITIES SERVED BY AEP TEXAS; AUTHORIZING HIRING OF LEGAL COUNSEL; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL
11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 596 A RESOLUTION TO PARTNER WITH THE WATER FINANCE EXCHANGE TO PURSUE FUNDING FOR WATER AND/OR WASTEWATER INFRASTRUCTURE PROJECTS

WATER FINANCE EXCHANGE

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE WATER FINANCE EXCHANGE LETTER OF ENGAGEMENT

CITY MANAGER REPORT

13. ORGANIZATIONAL UPDATES

ADJOURNMENT

The City of Carrizo Springs reserves the right to recess and convene at a later time stated during this meeting. The City Council reserves the right to proceed into Executive Session during this meeting as per the Open Meeting Law, Texas Local Government Code 551 in accordance with the authority contained therein including but not limited to: Legal Section 551.071; Real Estate 551.072; Gifts or Donations 551.073; Personnel 551.074 and Security 551.076 Before any closed meeting is convene, the presiding officer will publicly identify the section or sections of the Texas Open Meetings Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

/s/ Azalia Garcia

Azalia Garcia, City Manager

I HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING, 308 WEST PENA STREET, CARRIZO SPRINGS, TEXAS ON THE 8th DAY OF DECEMBER 2023 AT 8:45 A.M.

/s/ Melissa M. Guerra

Melissa M. Guerra, City Clerk

****Per Texas Attorney General Opinion No. JC-0169; Open Meeting & Agenda Requirements, Dated January 24, 2000: The permissible responses to a general member communication at the meeting are limited by 551.042, as follows: "SEC.551.042. Inquiry Made at Meeting. (a)If, at a meeting are of a government body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by the subchapter, the notice provisions of the subchapter, do not apply to: (1) a statement of specific factual information given in response to the inquiry: (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**



DISABILITY ACCESS STATEMENT

This meeting is wheelchair accessible. The accessible entrance is located at 405 North 7th Street. Accessible parking space are located at Carrizo Springs Civic Center.